

The EQUATOR Network

Privacy and Data Protection Notice

About the EQUATOR Network

The EQUATOR (Enhancing the QUALity and Transparency Of health Research) Network is an international initiative that seeks to improve the reliability and value of published health research literature by promoting transparent and accurate reporting and wider use of robust reporting guidelines.

What types of personal information is collected

We collect two types of personal information:

1. When website users actively subscribe to our EQUATOR Newsletter, our EQUATOR Oncology Email Bulletin, or the Librarian Network. The personal information collected during subscription is a name and an email address.
2. When website users actively register/sign-up to attend advertised EQUATOR courses or workshops. The personal information collected during course/workshop registration/sign-up is a name, address and an email address.

What is the purpose of processing data

The lawful purpose for processing this data is:

1. To enable the EQUATOR Network to send subscribers regular updates via email.
2. To enable the EQUATOR Network to process applications for attendance at EQUATOR-run courses/workshops and follow-up with participants on the impact of these courses.

Sharing the information

We do not share this information with any other organisation or state.

Your personal data will not be transferred outside the UK.

Retention period

We only keep your information for as long as it is necessary to fulfil the purposes for which the personal information was collected. This includes for the purpose of meeting any legal, accounting or other reporting requirements or obligations.

Security of your information

We take reasonable measures to ensure the confidentiality and security of personal data for which we are responsible.

How to access your personal data

You have the right to access the information which we hold about you, and why, subject to any exemptions using a Subject Access Request. Requests must be made in writing and you will need to provide:

- Adequate information so that your identity can be verified and your personal data located.
- A description of what information you are requesting to enable us to retrieve it in an efficient manner.

You should send your request to shona.kirtley@csm.ox.ac.uk